

## TRANSPORTER APPLICATION CHECKLIST ✓

Detailed information and instructions in completing and submitting applications are found in the pamphlet, *Vehicle Transporter Program Handbook*, OL 302, [http://www.dmv.ca.gov/vehindustry/ol/ol\\_handbooks/ol302.pdf](http://www.dmv.ca.gov/vehindustry/ol/ol_handbooks/ol302.pdf).

All applicant forms may be completed online and printed or they can be printed and completed manually in blue ink. All forms must be submitted with original (wet) signature in blue ink. To be acceptable, they must be free from strikeouts, whiteout (fluid or tape), or corrections. All information requested must be complete and accurate.

<b>SECTION 1 — FORMS REQUIRED</b> <i>Attach documents in order stated.</i>	✓
Transporter Application Checklist (OL 201)	
Application for Original Occupational License, Part C (OL 12)	
Original Application for Occupational License, Part A (OL 21A)	
Application for Occupational License Personal History Questionnaire, Part B, Business Licensing Unit (OL 29B) <i>Required for each person listed under ownership on form OL 12.</i>	
A copy of a valid driver license or identification card and verifiable social security number. <b>NOTE:</b> Refer to FFDL 8 <a href="https://www.dmv.ca.gov/pubs/brochures/fast_facts/ffd108.htm">https://www.dmv.ca.gov/pubs/brochures/fast_facts/ffd108.htm</a> for other eligible documents to verify SSN. For additional information see <i>California Code of Regulations</i> Section 450.00 and 450.02; or refer to the <i>United States Code</i> , Chapter 14, Subchapter II: Eligibility for State and Local Public Benefit Programs and Subchapter IV; General Provisions. <a href="http://uscode.house.gov/view.xhtml?path=/prelim@title8/chapter14/subchapter4&amp;edition=prelim">http://uscode.house.gov/view.xhtml?path=/prelim@title8/chapter14/subchapter4&amp;edition=prelim</a> . Required for each person listed under ownership on form OL 12.	
Appointment of Director as Agent for Service of Process (ADM 9050) <i>Required for each person listed under ownership on form OL 12.</i>	
Request for Live Scan Service [yellow copy] (DMV 8016) <i>Required for each person completing form OL 29B.</i> Out-of-state residents call Occupational Licensing at (916) 229-3126 for Fingerprint Card (ADM 1316).	
<b>SECTION 2 — ADDITIONAL DOCUMENTS REQUIRED</b> <i>Attach documents in the following order.</i>	✓
If filing as a Corporation, Limited Liability Company or Limited Liability Partnership owned businesses only: A copy of Articles of Incorporation, Corporate Minutes or other document filed with the Secretary of State, which identifies the officers, share holders and managers.	
Photograph(s) of business location. <b>NOTE:</b> Refer to Photograph Procedure information on Page 2 in <i>Vehicle Transporter Program Handbook</i> , (OL 302) <a href="http://www.dmv.ca.gov/vehindustry/ol/ol_handbooks/ol302.pdf">http://www.dmv.ca.gov/vehindustry/ol/ol_handbooks/ol302.pdf</a> .	
<b>SECTION 3 — IMPORTANT INFORMATION</b> <i>Incomplete applications will be returned.</i>	✓
Keep a copy of all documents for your records.	



**FURTHER INFORMATION:**

1. This license cannot be used in lieu of, or does not exempt a vehicle operator from obtaining the appropriate commercial class driver license.
2. A motor carrier permit issued by the DMV's Motor Carrier Services Branch may be required.
3. A permit from the Department of Transportation (CAL TRANS) may be required for movement of over wide objects.
4. State transporters are also licensed by Public Utilities Commission.
5. Interstate transporters are also licensed by U.S. Interstate Commerce Commission.

Submit the above required forms and documents to a local Occupational Licensing Inspections Office. For office locations refer to **[www.dmv.ca.gov/fo/inspector\\_office.htm](http://www.dmv.ca.gov/fo/inspector_office.htm)**. An Inspector will review the application to ensure all requirements are fulfilled, complete an applicant background check and inspect the established place of business. Temporary permits will only be issued to applicants that successfully clear all three phases of the application process. Incomplete applications will be returned. Unsuccessful applicants will be notified of the discrepancy or decision not to issue.